



6400 El Verde Road, Leon Valley, TX 78238

Phone: (210) 684-1391 X 227 Fax: (210) 509-5288 Email: [c.garcia@leonvalleytexas.gov](mailto:c.garcia@leonvalleytexas.gov)

Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

Residential Permit Fee: **\$ 100.00**

Commercial Permit Fee: **\$200.00**

Re-Inspection Fee: **\$65.00**

## **SEWER & TRENCH PERMIT APPLICATION & QUESTIONNAIRE**

**Requirements:** A current State Master Plumbing License must be on file with the City of Leon Valley.

Plumbing Co. Name: \_\_\_\_\_

Company Address: \_\_\_\_\_  
(Street Address)

(City) (State) (Zip)

Company Owner's Name & Phone Number: \_\_\_\_\_

Company Fax: \_\_\_\_\_

Company Email: \_\_\_\_\_

Job Site Address: \_\_\_\_\_  
(Street Address)

(City) (State) (Zip)

Property Owner's Name: \_\_\_\_\_

Property Owner's Phone: ( ) \_\_\_\_\_

Property Owner's Email: \_\_\_\_\_

**QUESTIONNAIRE:** Provide information detailing the type of work that you will be performing at the above job site and provide a location drawing:

- 1) A. What is the name of the street/alley that the connection is on? \_\_\_\_\_  
B. Is the connection on the property owner's side of the sidewalk? \_\_\_\_\_
- 2) What is the depth of the trench? \_\_\_\_\_
- 3) What use is the connection for? ☐ Residential ☐ Commercial ☐ Apartments ☐ Duplex ☐ Other
- 4) Is the work in a Floodplain area? ☐ No ☐ Yes (If yes, a Floodplain Development Permit is required)

**Note:** If the proposed connection is in a street or alley right-of-way obtain a *Utility Construction Permit*, in addition to a *Sewer & Trench Permit*. Additionally, a *Trench Safety Plan* is required for all trenches that exceed five (5) feet in depth before the permit will be issued. Please call for locates before digging (1-800-245-4545).

\_\_\_\_\_  
Signature of Contractor or Authorized Agent

\_\_\_\_\_  
Printed Name of Contractor or Authorized Agent

\_\_\_\_\_  
Contact Phone